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OS

395-69

23 May 1969

MEMORANDUM FOR: Director of Training

THROUGH : Chief, Operations School

SUBJECT : Course Report, CS Records II #8-69
5 - 9 May 1969Student Body

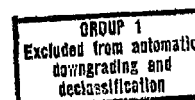
25X1A9a 1. Sixteen CSCTs attended the course. A seventeenth, [REDACTED] was ill and has been deferred to the next running.

Course Content

2. There were no changes in the course content.

Course Conduct

25X1A8a 3. There were no changes in the conduct of the course. However, since almost half the class were already serving at various desks, the course was given part-time for five days instead of full-time, to allow those already assigned to give at least part of each day to their office work. One student, Mr. [REDACTED] 25X1A9a was unable to attend the last two days of class because he could not be spared from the [REDACTED] He has completed the work under separate instruction.

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Instructors

25X1A9a

4. Mr. [REDACTED] C/CI/[REDACTED] made his first appearance at this running of the course. He was well received. However, being new to the course, he stuck closely to the letter of the regulations. The students' questions have probably helped to give him an idea of the problems in which they are most interested. I think that he will be more relaxed hereafter.

25X1A

25X1A9a

5. Mr. [REDACTED] ISG/Central Reference Service, made a rather uneasy beginning which presently developed into a brisk and informed dialogue with the class. He gave one of the best presentations to date on the reasons for the reorganization of CRS. We hope to hear more from him in the future.

Chief Instructor's Comments

6. This was an unusual class, for two reasons. First, those already assigned to staff and area desks had some experience with name tracing. They were ready with comments on the difference between the procedures outlined in the course and the practises which they had encountered. Second, several students had seen service in Vietnam and so had an idea of the kind of records available in the Field, as well as of the problems of accurate reporting and input. Taken as a whole they were an alert and rewarding group to work with, listening courteously to the various speakers but ready to move in at once with questions if they felt that he was glossing over points in which they were interested.

25X1A9a

[REDACTED]
Chief Instructor

Attachments

- A. Course Schedule
- B. Student Roster

Distribution

- Orig - DTR
- 1 - DDP/TRO
- 1 - CI/TRCO
- 1 - C/OS/TR
- 2 - HT/OS

- 2 -

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MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

ATTACHMENTS